

Academic Affairs

Office of the Provost and Academic Affairs

Evaluations - Non-Tenure Track

ADJUNCT NTTF EVALUATION

Adjunct non-tenure-track faculty (NTTF) must be evaluated on an annual basis. Please note that NTTF holding adjunct appointments are not eligible for promotion, but they are welcome to apply to searches for career NTTF.

Departmental/unit-level criteria documents pertinent to the review of NTTF, including adjunct faculty members, are currently being developed, reviewed, and approved. Until this process is complete, please refer to existing departmental/unit policy and practice.

CAREER NTTF EVALUATION

Bargaining Unit Members

NTTF review and promotion for bargaining unit members is covered by Article 19 of the United Academics Collective Bargaining Agreement (UA CBA). Departmental/unit-level criteria documents are being developed. Until this process is complete, please refer to existing departmental/unit policy and practice.

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developed. Once this process is complete, please refer to existing departmental/unit policy and practice.

Contract Renewal Evaluation for Career NTTF

The details and structure of NTTF evaluation are the responsibility of the academic unit in which the appointment is made, but evaluations must follow some general guidelines, which are applicable to career NTTF regardless of United Academics bargaining unit status.

- Reviews must occur once in each contract period or every 3 years, whichever is sooner, and consider performance since the faculty member's last review.
- For instructional career NTTF, student course evaluations will be offered for each course taught with five or more students. The evaluation of teaching will include a review of evaluations for each course taught. Career NTTF are expected to undergo at least one [peer review of teaching \(/content/peer-evaluation-teaching\)](/content/peer-evaluation-teaching) per contract period using the standards and timeframe for notification established by the department or unit.
- Career NTTF in research appointments will be reviewed by established procedures to assess quality of work performed and the outcomes of their contributions.
- Librarians will be reviewed for demonstrated achievements in professional roles in the library.
- As applicable, the evaluation of scholarship, research, and creative activity will include assessment of work quality, impact on field nationally and internationally, and overall contribution to the discipline or program.
- The review process will include an opportunity for career NTTF to discuss efforts and performance with a supervisor at least once during a contract period.
- Each contract review will include an opportunity for

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Consider the availability of professional development funds and opportunities, and the faculty member's efforts to secure funding.

- Career NTTF will be evaluated only by the approved criteria made available to the faculty member.

Promotion Review for Career NTTF

Please refer to Academic Affairs' page on [NTTF promotion \(/promotion\)](#) for detailed information and sample documents.

The Office of Academic Affairs can be an important resource for all faculty. If you have questions or concerns that have not been adequately addressed at the department or college level, please feel free to contact us.

QUICK LINKS

Current UA CBA (/sites

/academicaffairs2.uoregon.edu

/files

/2015-2018_cba_final_linked_0.pdf)

UO Policy Library

(<http://policies.uoregon.edu/>)



RESOURCES

Tenure-Track Faculty (/ttf)

Non-Tenure-Track Faculty (/nttf)

New Hires (/new-hires)

Academic Affairs Archive

(/content/academic-affairs-archive)

Contact Us (/content/about-us)

Office of Academic Affairs
1258 University of Oregon
Eugene, OR 97403
(<https://map.uoregon.edu/?z=18&buildingid=016&pc=green&title=Office of Academic Affairs>)

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Departmental & Unit

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