Information for New Faculty on Immigration Sponsorship

Congratulations on your offer of employment from the University of Oregon. Once you have accepted this contingent offer of employment, you may receive communication from your hiring department regarding the initial steps for immigration sponsorship. This will include completing an internal questionnaire regarding your biographical data, immigration history, travel plans and dependent information, as well as compiling a checklist of supporting documents.

Your hiring department will submit the application and all supporting documents to Scholar Services in the Office of International Affairs for review and visa sponsorship petition preparation.  Scholar Services will review the timeline, anticipated employment start date, and your current status to determine the best course of action. Scholar Services will prepare the immigration petition and continue to monitor and file for visa sponsorship (as appropriate or necessary) on your behalf throughout the duration of employment and permanent residency process. For more information on this process, please visit:

For temporary work authorization (e.g. J-1, H-1B, TN, E-3)  contact:

Scholar Services

Office of International Affairs

[ischolar@uoregon.edu](mailto:ischolar@uoregon.edu)

541-346-5573

<https://isss.uoregon.edu/faculty-scholars>

For all other inquiries contact:

Human Resources

International Employment

[iempl@uroegon.edu](mailto:iempl@uroegon.edu)

541-346-2638

<https://hr.uoregon.edu/recruitment/international-recruitment>