

Proposed Clark Honors College Guidelines for Summer Appointments (Beginning Summer 2017)

Eligibility for Summer Instructional Contracts

Resident CHC tenure-related, NTTF, postdoctoral scholars, and affiliated faculty, are eligible to teach a Clark Honors College course during summer session. Faculty interested in teaching a summer course must submit a course syllabus or detailed course description by January 4th. Proposals are reviewed by the CHC Dean and Associate Dean. Faculty will be notified by February 4th if their summer course proposal is accepted. Faculty are limited to teaching one course each summer. The Clark Honors College does not require any courses to be taught in the summer.

Compensation for Summer Instructional Contracts

It is understood that Clark Honors College faculty teaching in the summer will be compensated using a summer base rate which is different than the base rate during the academic year. Summer base rate salary is \$15,000. Teaching one 4 CH course in a term in the honors college is 0.42 FTE.

Faculty teaching a summer course will receive the following compensation: $\$15,000 \times 0.42$ FTE = \$6,300 per summer course (irrespective of whether the course is taught in a concentrated, four-week period, or spread over 8 or 12 weeks of summer term).

The FTE and compensation is the same no matter which faculty member teaches the course (tenure track, Career NTTF etc.).

Course Cancellation

No later than mid-May, the CHC Dean may cancel a scheduled summer class based on faculty expertise, student demand, school, college, or university needs. In the event a summer course is cancelled, the Clark Honors College will attempt to appoint the bargaining unit faculty member to service activities that comprise the equivalent of 0.12 FTE at the summer base rate.

Note: Consistent with the internal governance policy and applicable CBA provisions, the Clark Honors College may modify summer base salary and summer course FTE should there be any changes to summer SCH incorporated in a new budget model.