# Approved by CAS Dean's Office - August 2018

# African Studies Professional Development Funds November 6, 2017

African Studies may occasionally have funds for professional development (e.g. from Summer Session profits or other sources). Our policy for distributing these is as follows.

#### Who may apply for funds:

Both NTTF and TTF with African Studies affiliation may apply for funds.

## What may be funded from African Studies Professional Development Funds:

Proposals deemed meritorious both in terms of feasibility and potential to foster the mission of the African Studies Program at the UO may be considered for funding.

Examples of projects that will be considered include (but are not necessarily limited to) those that target research, creative performance pieces, museum activities, and African Studies curriculum development that falls outside what the faculty member's tenure-line department would cover. Faculty who are working closely with graduate students working in African Studies may apply for funds to help support special graduate student research projects, provided that such projects also promote the faculty member's Africa-related research or creative activities.

Any allotted funds must be spent before the expiration of the next fiscal year, or the funds revert to African Studies general funds.

## **Procedure for allocating funds:**

By early-to-mid winter quarter, the Program Director will determine whether there are likely to be sufficient funds to make a call for proposals. (Lack of a call may be explained by lack of sufficient funds, or that all fungible program funds have already been earmarked for other activities of importance to the Program as a whole.)

A call for proposals will be sent to the AFR Faculty e-mail list. The call will specify the amount available for disbursement, the maximum amount available per accepted proposal, the deadline for submissions, details about length, etc. AFR faculty may submit a proposal for any amount up to the specified maximum. Proposals should clearly address (a) scope and methodology of the project, (b) need for funds, and c) relevance to the mission of the UO African Studies Program.

A committee consisting of the Executive Committee or committee composed of their designees (e.g. if a member of the Executive Committee is applying for funds) will evaluate submitted proposals, and submit recommendations for funding to the Program Director. Among proposals that are deemed meritorious, preference will be given to proposals/faculty not funded in the previous cycle.