UNIVERSITY OF OREGON

OFFICE OF THE PROVOST

Academic Leadership Newsletter

MESSAGES TO AMPLIFY

Unit-Level Policies: The new collective bargaining agreement between United Academics and the University of Oregon went into effect August 1, 2022. It includes substantive changes to many articles in the CBA which necessitate changes to several unit policies. The Office of the Provost has guidance and procedural steps to help your unit complete the process for merit policies by June 15, 2023.

Your unit can get started immediately by downloading the policy templates and nominating a faculty designee. Additional resources:

- Visit the Policy Review page for more information.
- Ask your unit's dean for internal guidance, procedures, and timelines.
- Attend office hours with Ron Bramhall, associate vice provost for academic affairs, on Tuesdays and Fridays from 9:00 to 10:00am on Zoom.

Program Requirements Review: All schools and colleges will be asked to complete reviews of their listed program requirements in the course catalog. This project is a collaboration between the Office of the Provost and the Office of the Registrar. All submissions are due through Smartsheet by March 31st. Questions about this process can be emailed to project manager Katy Krieger.

TODAY! Course Materials Reporting: It's another quick turnaround to report course materials for Spring 2023 courses. The deadline for reporting is January 17, 2023. Please remind faculty in your unit of the deadline for reporting Spring course materials. ALL courses, even if they have no materials or costs, have to report through the Duck Store system.

FINAL YEAR! Core Education Reapproval: We have sent out reminders to unit heads with the list of outstanding courses to be reviewed in this last year of Core Education course reapproval. The deadline for submission is June 9, 2023. Courses not reviewed this year will lose their Core Education status. We are available to workshop with units as they work on their courses. Please contact Ron Bramhall or Lee Rumbarger to schedule.

RESOURCES

Faculty Search Module: Is your unit running a faculty search? Be sure the search committee and chair have viewed ALL THREE

Course Materials Reporting

TODAY! Due January 17

Find more information

Report course materials

UO Leadership Academy

LAST CHANCE! Applications due January 23

Cick here to apply

Learn more about the program

Leadership Development Monthly Series

Wednesday, February 1
9:00 to 10:30am in EMU 231

Register for this event

Identifying Student Achievement Goals

Friday, February 3
10:00 to 11:00am on Zoom

Register for this event

Program Learning Outcomes Workshop

Friday, February 10
10:00 to 11:00am on Zoom

Register for this event

Winter Timely Updates

ALL UNIT HEADS!
Wednesday, February 22
9:00 to 10:30am in Gerlinger

Register for this event

online modules in the UO Faculty Community Canvas site, linked below.

1. Launching Your Search
2. Your Search is Underway
3. **NEW!** Interviews and Beyond

LEADERSHIP DEVELOPMENT & WORKSHOPS

Leadership Development Monthly Series: New unit heads are invited to register for the Inclusive Leadership session on February 1. Vice President Yvette Alex-Assensoh will help unit heads think through the recent UO climate survey data, and how to be a force for positive change in their units using the frameworks of Cultural Humility and L.A.C.E. This is part of the new unit head series, but all are welcome.

Identifying Student Achievement Goals: This year, each academic program will identify a student achievement goal that addresses outcomes and aims to close equity gaps where they exist. Register for this workshop hosted on February 3 to be introduced to new disaggregated data tools, plan to use the data in your department, and develop student achievement goals for future annual assessment efforts. *NOTE: This workshop covers the same content as the one offered last fall.*

Program Learning Outcomes Workshop: This year, each academic program will update or confirm their program student learning outcomes. Register for this workshop that takes place on February 10 to better identify useful program-level student learning outcomes that will serve as the basis for annual assessment reporting for each academic program. *NOTE: This workshop covers the same content as the one offered last fall.*

ALL UNIT HEADS! **Winter Timely Updates:** All department heads, program directors, area directors, associate deans, etc. must register for the Winter Timely Updates meeting held on February 22.

Program Requirements Review

Reviews of program reqirements due March 31

Submit questions to Katy Krieger

Program Assessment

Submission is April 14, 2023

Learn more about this model

Decennial Review Schedule

Core Education Reapproval

Submission is June 15, 2023

Learn how to submit

Ask Ron Bramhall or Lee Rumbarger a question

Unit-Level Policies

Unit Merit due June 15, 2023

Review the collective bargaining agreement

Policy Review page

Office hours with Ron Bramhall (Tu/F 9-10am)

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