**Third-Year Post-Tenure Review (3PTR) Report Template for Unit/Department Heads**

Period of Review \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty member name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current rank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit head name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Materials Included**

o CV

o Candidate 3PTR Report Form or statement

o Teaching data (e.g., Student Experiences of Teaching data)

o Peer teaching evaluation(s)

o Sabbatical report, if applicable

o Unit head letter from other head (if applicable, in joint appointments)

As appropriate, each of the three areas below (research/creative activity, teaching, and service) should include contributions that demonstrably promote diversity, equity, and inclusion.

**Research/Creative Activity**

o meets or exceeds expectations

o does not meet expectations (comment required)

Optional comments on research:

**Teaching** **Professional** **Inclusive Engaged** **Research-Informed**

o meets or exceeds expectations o o o o

o does not meet expectations o o o o

(comments required if “does not meet”)

Optional comments on teaching:

**Service**

o meets or exceeds expectations

o does not meet expectations (comment required)

Optional comments on service:

**Additional recommendations (including whether a development plan is recommended)**

Submitted by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit head signature Date

I have read this report and have been given a chance to respond:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty member signature Date