*Tom and Carol Williams Fund for Undergraduate Education*

Williams Instructional Proposal Application

Submission of a **Williams Instructional Proposal** requires short paragraph responses to the prompts below. The prompts are related to a description of the project, its significance, how you will evaluate the success of the project, the budget or resources needed, and the lasting impact of the project.

Please submit a completed version of this document to OtP@uoregon.edu.

*Please write your answers to each of the questions below*

**Demographic Information**

Your name:

Your email address:

Your department(s) or unit(s):

Your title:

Proposal title:

**Williams Instructional Proposal Application**

1. Provide a brief overview of the project you’re proposing:

**Project Significance**

1. Why is the project worth trying? What issues or gaps would this project resolve? What opportunities would it explore?
2. How could this project improve the educational experience of undergraduates?
3. How does this proposal create a more inclusive teaching and learning culture on campus? For example, proposals might support student learning about difference, inequality, and agency or seek to enhance the social and emotional climate of the classroom.
4. How many undergraduate students would be directly affected?
5. Does the project have implications for teaching and learning that extend beyond a single course or discipline? Are there aspects of this project that encourage students to make connections to areas of thought and experience beyond the context of a single course?
6. We recognize that it is within the typical job expectations for faculty to design new courses or update current courses, and for the department to support regular curriculum changes. Based on this, how is the project you are proposing unique or in need of Williams Council funds to happen?

**Assessment/ Evaluation**

1. Based on the specific problem you will address with this project, how and when will you assess whether or not you were successful? Will you include a pre-experience/post-experience assessment tool? Will you survey participants? What are your intended outcomes, and how will you measure your degree of success in meeting those outcomes?

**Budget/Resources**

*The Williams Council has set a common stipend of $1000+33%OPE per faculty per week for any summer work included. When summer course development is requested, we gravitate toward a two-week standard and go above that—typically to four—when faculty advocate for this need.* *The common stipend for guest speaker travel and hosting is $2000. Please use these amounts when building your budget, if relevant. Please also consider that last year’s funded proposals ranged from $5,230 to $17,760, although any amount can be proposed up to the approximate $100,000 available.*

1. What amount of financial support from the Williams Council would make this project possible, and for what purposes would the funding be used (e.g. travel, equipment, staff support etc.)? It should be clear that the funding requested goes beyond summer stipends for course preparation.  If you are asking for funds to purchase equipment, please inquire into the availability of existing campus resources.

1. Are you seeking additional financial support or resources for this proposal? If so, please describe.

**Lasting Impact**

1. If this project proves successful, how could you foresee its continuation and persisting impact after the period of the Williams Council funding?