

OFFICE OF THE PROVOST

# Academic Leadership Newsletter

## MESSAGES TO AMPLIFY

**Unit-Level Policies:** The new [collective bargaining agreement](#) between United Academics and the University of Oregon went into effect August 1, 2022. It includes substantive changes to many articles in the CBA which necessitate changes to several unit policies. The Office of the Provost has guidance and procedural steps to help your unit complete the process for merit policies by June 15, 2023.

Your unit can get started immediately by downloading the policy templates and nominating a faculty designee. Additional resources:

- Visit the [Policy Review page](#) for more information.
- Ask your unit's dean for internal guidance, procedures, and timelines.
- Attend office hours with Ron Bramhall, associate vice provost for academic affairs, on Tuesdays and Fridays from 9:00 to 10:00am on [Zoom](#).

**Program Requirements Review:** All schools and colleges will be asked to complete reviews of their listed program requirements in the course catalog. This project is a collaboration between the Office of the Provost and the Office of the Registrar. All submissions are due through Smartsheet by March 31st. Questions about this process can be emailed to [project manager Katy Krieger](#).

**TODAY! Course Materials Reporting:** It's another quick turnaround to [report course materials for Spring 2023 courses](#). The deadline for reporting is January 17, 2023. Please remind faculty in your unit of the deadline for reporting Spring course materials. ALL courses, even if they have no materials or costs, have to report through the Duck Store system.

**FINAL YEAR! Core Education Reapproval:** We have sent out reminders to unit heads with the list of outstanding courses to be reviewed in this last year of [Core Education course reapproval](#). The deadline for submission is June 9, 2023. Courses not reviewed this year will lose their Core Education status. We are available to workshop with units as they work on their courses. Please contact [Ron Bramhall](#) or [Lee Rumbarger](#) to schedule.

## RESOURCES

**Faculty Search Module:** Is your unit running a faculty search? Be sure the search committee and chair have viewed ALL THREE

## Course Materials Reporting

**TODAY!** Due January 17

[Find more information](#)

[Report course materials](#)

## UO Leadership Academy

**LAST CHANCE!** Applications due January 23

[Click here to apply](#)

[Learn more about the program](#)

## Leadership Development Monthly Series

Wednesday, February 1  
9:00 to 10:30am in EMU 231

[Register for this event](#)

## Identifying Student Achievement Goals

Friday, February 3  
10:00 to 11:00am on [Zoom](#)

[Register for this event](#)

## Program Learning Outcomes Workshop

Friday, February 10  
10:00 to 11:00am on [Zoom](#)

[Register for this event](#)

## Winter Timely Updates

**ALL UNIT HEADS!**

Wednesday, February 22  
9:00 to 10:30am in Gerlinger

[Register for this event](#)

## Program Requirements

online modules in the [UO Faculty Community Canvas site](#), linked below.

1. [Launching Your Search](#)
2. [Your Search is Underway](#)
3. **NEW!** [Interviews and Beyond](#)

## LEADERSHIP DEVELOPMENT & WORKSHOPS

**Leadership Development Monthly Series:** New unit heads are invited to [register for the Inclusive Leadership session](#) on February 1. Vice President Yvette Alex-Assensoh will help unit heads think through the recent UO climate survey data, and how to be a force for positive change in their units using the frameworks of Cultural Humility and L.A.C.E. This is part of the new unit head series, but all are welcome.

**Identifying Student Achievement Goals:** This year, each academic program will identify a student achievement goal that addresses outcomes and aims to close equity gaps where they exist. Register for this workshop hosted on February 3 to [be introduced to new disaggregated data tools](#), plan to use the data in your department, and develop student achievement goals for future annual assessment efforts. *NOTE: This workshop covers the same content as the one offered last fall.*

**Program Learning Outcomes Workshop:** This year, each academic program will update or confirm their program student learning outcomes. Register for this workshop that takes place on February 10 to better [identify useful program-level student learning outcomes](#) that will serve as the basis for annual assessment reporting for each academic program. *NOTE: This workshop covers the same content as the one offered last fall.*

**ALL UNIT HEADS! Winter Timely Updates:** All department heads, program directors, area directors, associate deans, etc. must [register for the Winter Timely Updates meeting](#) held on February 22.

## Review

Reviews of program requirements due March 31

[Submit questions to Katy Krieger](#)

## Program Assessment

Submission is April 14, 2023

[Learn more about this model](#)

[Decennial Review Schedule](#)

## Core Education Reapproval

Submission is June 15, 2023

[Learn how to submit](#)

Ask [Ron Bramhall](#) or [Lee Rumbarger](#) a question

## Unit-Level Policies

Unit Merit due June 15, 2023

[Review the collective bargaining agreement](#)

[Policy Review page](#)

[Office hours with Ron Bramhall](#) (Tu/F 9-10am)

1258 University of Oregon, Eugene OR 97403-1258  
P: 541-346-3186 | F: 541-346-2023

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