

OFFICE OF THE PROVOST

Academic Leadership Newsletter

The Academic Leadership Newsletter provides information curated specifically for those in leadership roles related to academic programs or units.

This installment includes a reminder to submit course material, a registration link for the all unit heads Fall Term Timely Updates, information about the new Program Assessment model, and more.

MESSAGES TO AMPLIFY

Course Materials Reporting: The deadline has passed for reporting course materials through the DuckStore. You will be receiving an email with a list of courses in your area that have not yet reported. Please help us by [sharing these reporting instructions](#) to instructors in your area who have not yet reported. It is very important that we have complete reporting for all courses, *even if they have no required course materials*, to comply with state legislation.

FINAL YEAR! Core Education Course Reapproval: This is the last year to [submit Core Education courses for reapproval](#) through the expedited summer process. You will receive a list of courses that have yet to be approved. In order to retain Core Education status, these courses need to be submitted for reapproval by June 9, 2023. If you'd like support during the proposal development process, please contact [Ron Bramhall](#) or [Lee Rumbarger](#) – we are available to attend faculty meetings and workshop with you.

Voter Turnout: The Oregon Student Association runs the non-partisan historic Vote OR Vote campaign that is focused driving higher participation and turnout among student voters. They will be reaching out to instructors to visit their classrooms and give a short class rap to educate students about voting. Use this form to [schedule a time for OSA to visit](#).

LEADERSHIP DEVELOPMENT & WORKSHOPS

ALL UNIT HEADS! Fall Timely Updates: All department heads, program directors, area directors, associate deans, etc. must [register for the Fall Timely Updates meeting](#) held on October 26. All are welcome, but if you're unsure whether your leadership role is the right fit for this meeting, view the [agenda](#) on the Unit Heads Community Canvas site.

Report Course Material

TODAY! Past deadline

[Textbook Affordability and Materials](#)

[Report Your Materials Here](#)

Fall Term Timely Updates

Wednesday, October 26
9:00 to 10:30am
Gerlinger Lounge

[Register on MyTrack](#)

[View agenda](#)

Program Learning Outcomes Workshop

Friday, October 28
1:00 to 2:00pm on Zoom

[Register on MyTrack](#)

Course Attendance and Engagement Policy

Friday, November 4
10:30 to 11:30am on Zoom

[Learn more and register](#)

Identifying Student Achievement Goals

Wednesday, November 9
1:00 to 2:00pm on Zoom

Program Learning Outcomes Workshop: This year, each academic program will update or confirm their program student learning outcomes. [Register for this workshop](#) that takes place on October 28 to better identify useful program-level student learning outcomes that will serve as the basis for annual assessment reporting for each academic program.

Identifying Student Achievement Goals: This year, each academic program will identify a student achievement goal -- a goal that addresses outcomes and aims to close equity gaps where they exist. [Register for this workshop](#) hosted on November 9 to be introduced to the new curriculum improvement dashboard, learn to use the data in your department, and develop student achievement goals for future annual assessment efforts.

RESOURCES

NEW! Program Assessment: The Office of the Provost recently launched the new [Program Assessment](#) model that integrates and aligns the goals and timelines of our two existing tools for assessment, Annual Program Assessment and Decennial Program Review. Top takeaways include:

- Units have access to new [dashboards and datasets](#).
- A [10-year Decennial Program Review schedule](#).
- Guidelines for Annual Program Assessment 2022-2023: [undergraduate programs](#); [graduate programs](#).

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[Register on MyTrack](#)

Program Assessment

Submission is April 14, 2023

[Learn more about this model](#)

[Decennial Review Schedule](#)

Core Education Reapproval

Submission is June 15, 2023

[Learn how to submit](#)

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